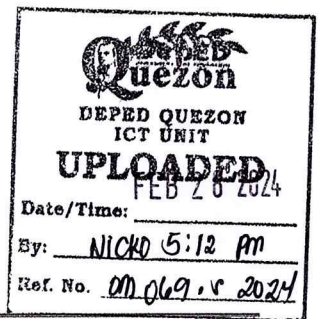




Republic of the Philippines  
**Department of Education**  
Region IV-A  
SCHOOLS DIVISION OF QUEZON PROVINCE



27 February 2024

**OFFICE MEMORANDUM**

OM No. 069, s. 2024

**LAUNCHING OF DIVISION QUALITY WORKPLACE-PROJECT SINOP  
( Strengthen Initiative to Nurture Opportunities to showcase  
waste management Practices)**

To : Assistant Schools Division Superintendents  
Division Chiefs  
Section/ Unit/Office Heads  
Schools Division Personnel  
All Others Concerned

The Department of Education through DepEd Order No. 009, s. 2021, INSTITUTIONALIZATION OF A QUALITY MANAGEMENT SYSTEM established a quality management system that will provide consistent, effective and efficient delivery of basic education services across all governance levels to its clientele. Furthermore, this is in line with the Department's thrust to deliver citizen-centric quality public service as evidenced by its consistent accomplishment of agency performance target.

**Quality Workplace Team through its PROJECT SINOP** aims to raise awareness on adopting sustainable practices, and recognizing best efforts and initiatives in management of waste.

Capacitate DepEd Quezon personnel to contribute to the conservation of valuable resources, reducing the need for raw materials and lowering production cost and recognize personnel who will participate and contribute to the success of the program.

In preparation for the formal launching of the **PROJECT SINOP** on March 4, 2024, every sections/ units are requested to provide boxes for your waste

DEPEDQUEZON-TM-SDS-04-010-003



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segregation and start our mission on setting an organized, safe, and productive workplace for effective and efficient delivery of quality public service to our clientele.

Immediate and wide dissemination of this Memorandum is desired.

**ROMMEL C. BAUTISTA, CESO V**  
Schools Division Superintendent

qwtfri02/27/2024

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